

Sub: Consultancy Services for institutional strengthening of NHIDCL.

Corrigendum No.- IA

Sr. No.	Clause No.	Existing Provision	Modified Provision
1	3.2.4 (iv) CVs of Key Persons	<p>The CVs of the key personnel in the format as per Form T-6 is to be furnished. It may please be ensured that the format is strictly followed and the information furnished therein is true and correct. The CV must indicate the work in hand and the duration till which the person will be required to be engaged in that assignment. If any information is found incorrect, at any stage, action including termination and debarment from future NHIDCL projects up to 2 years may be taken by NHIDCL on the personnel and the Firm .ii. The minimum requirements of Qualification and Experience of all key personnel are listed in Enclosure-II of TOR. CV of a person who does not meet the minimum experience requirement as given at Enclosure-II of TOR shall be evaluated and the marks obtained shall be taken into consideration during evaluation of Technical Proposal (except Project 9 Director). However if a firm with such key personnel is declared the "most preferred bidder" for a particular package , such key personnel should be replaced at the time of Contract Negotiations with a person meeting requirements of Qualification and Experience as given at enclosure-II of TOR and whose CV secures 75 % marks and above. If a proposed key personnel does not possess the minimum (essential) educational qualification as given at enclosure-II of TOR, Zero marks shall be assigned to such CV. The CV of the proposed Project Director should score at least 75 % marks otherwise the entire proposal shall be considered to have failed in the evaluation of Technical Proposals and shall not be considered for opening of Financial Proposals.</p>	<p>The CVs of the key personnel in the format as per Form T-6 is to be furnished. It may please be ensured that the format is strictly followed and the information furnished therein is true and correct. The CV must indicate the work in hand and the duration till which the person will be required to be engaged in that assignment. If any information is found incorrect, at any stage, action including termination and debarment from future NHIDCL projects up to 2 years may be taken by NHIDCL on the personnel and the Firm .ii. The minimum requirements of Qualification and Experience of all key personnel are listed in Data Sheet. CV of a person who does not meet the minimum experience requirement as given Data Sheet shall be evaluated and the marks obtained shall be taken into consideration during evaluation of Technical Proposal (except Project Director). However if a firm with such key personnel is declared the "most preferred bidder" for a particular package , such key personnel should be replaced at the time of Contract Negotiations with a person meeting requirements of Qualification and Experience as given at Data Sheet and whose CV secures 75 % marks and above. If a proposed key personnel does not possess the minimum educational qualification as given at Data Sheet, Zero marks shall be assigned to such CV. The CV of the proposed Project Director should score at least 75 % marks otherwise the entire proposal shall be considered to have failed in the evaluation of Technical Proposals and shall not be considered for opening of Financial Proposals.</p>



2	3.2.4 (iv) of Lol CVs of Key Persons	The availability of key personnel must be ensured for the duration of the project as per proposed work programme. If a firm claims that a key personnel proposed by them is a permanent employee of the firm (the personnel should have worked in the firm continuously for a period of at least 1 year) , a certificate to the effect along with pay slips are required to be submitted at the time of negotiation.	The availability of key personnel must be ensured for the duration of the project as per proposed work programme. If a firm claims that a key personnel proposed by them is a permanent employee of the firm (the personnel should have worked in the firm continuously for a period of at least 1 year), a certificate to the effect along with Form-16/ITR for the period of employment in one firm is required to be submitted at the time of negotiation.
3	3.2.4 (xi) of Lol	It may please be noted that in case the requirement of the 'Experience' of the firm/consortium as mentioned in the "Proof of Eligibility' is met by any foreign company, their real involvement for the intended project shall be mandatory. This can be achieved either by including certain man-months input of key experts belonging to the parent foreign company. In case of key personnel proposed by the foreign company, they should be on its pay roll for at least last six months (from the date of submission).	It may please be noted that in case the requirement of the 'Experience' of the firm/consortium as mentioned in the "Proof of Eligibility' is met by any foreign company, their real involvement for the intended project shall be mandatory. This can be achieved either by including certain man-months input of key experts belonging to the parent foreign company. In case of key personnel proposed by the foreign company, they should be on its pay roll for at least last one year (from the date of submission).
4	Table 1: Minimum Eligibility Requirements	<p>Technical Capacity: Experience of working in consultancy projects with a project value greater than INR 3 Crores for projects in India or USD 1 Million for projects executed outside India, in the last 5 years, on projects related to operations improvement / process improvement / growth strategy / technology deployment / implementation planning / project monitoring / organization design in Roads / Highways sector.</p> <p>The projects in the above mentioned clauses shall not include IT implementation / audit / taxation projects.</p>	<p>Technical Capacity: Experience of working in consultancy projects with a project value greater than INR 2.5 Crores for projects in India in the last 5 years, on projects related to operations improvement / process improvement / growth strategy / technology deployment / implementation planning / project monitoring / organization design in Transportation Infrastructure sector/ (Roads, Ports, Railways, Shipping, Airports, Urban Transportation, Logistics).</p> <p>The projects in the above mentioned clauses shall not include IT implementation / audit / taxation projects.</p>
5	Data Sheet Clause 12.1	The Consultant shall submit certificates for projects from the engaging government agency / client to prove technical capacity, which provide details of project description, project timelines, current status of implementation, approximate project value and role of consultant. In case the project is confidential and / or the client name / client certificate cannot be provided, then a self-certification by MD of the firm / chartered account can be provided.	The Consultant shall submit certificates for projects from the engaging government agency / client to prove technical capacity, which provide details of project description, project timelines, current status of implementation, approximate project value and role of consultant. In case the project is confidential and / or the client name / client certificate cannot be provided, then a self-certification by MD/CEO of the firm / chartered account can be provided.



6	2. Detailed Evaluation Criteria for the firm: 1. Financial Capacity (India)	Annual turnover in FY17-18 from consultancy business in India (excluding revenues from IT implementation, audit and taxation projects) >= INR 700 crores (5 marks) >= INR 400 crores and < INR 700 crores (3 marks) >= INR 100 crores and < INR 400 crores (1 mark) The Consultant shall submit a certificate from the statutory auditor / chartered account to prove financial capacity.	Annual turnover in FY17-18 from consultancy business in India (excluding revenues from IT implementation, audit and taxation projects) (Max. Marks: 15) < INR 100 crores (0 mark) >=INR 100 crores and <INR 300 crores (11 marks) >=INR300 crores and <INR 500 crores (13 marks) >=INR 500 crores (15 marks) The Consultant shall submit a certificate from the statutory auditor / chartered account to prove financial capacity.
7	2. Detailed Evaluation Criteria for the firm: 2A. Indian Transportation Infrastructure Experience	Experience of working in consultancy projects with a project value greater than INR 3 crore for projects executed in India, in the last 5 years, in Transportation Infrastructure sector (Roads, Railways, Ports, Airports, Shipping) on projects related to project monitoring / organization design / growth strategy/ process improvement. Projects can be with Agencies, Regulators, Government, Government Implementation Agencies, Public Sector Undertakings. >= 8 projects (10 marks) >= 5 and < 8 projects (5 marks) >= 3 and < 5 projects (2 marks) The projects shall not include IT implementation / audit / taxation projects. The Consultant shall submit certificates for projects from the engaging government agency / client to prove technical capacity, which provide details of project description, project timelines, current status of implementation, approximate project value and role of consultant. In case the project is confidential and / or the client name / client certificate cannot be provided, then a self-certification by MD of the firm / chartered account can be provided.	Experience of working in consultancy projects with a project value greater than INR 2.5 crore for projects executed in India, in the last 5 years, in Transportation Infrastructure sector (Roads, Ports, Railways, Shipping, Airports, Logistics, Urban Transportation) on projects related to project monitoring / organization design / growth strategy/ process improvement. Projects can be with Agencies, Regulators, Government, Government Implementation Agencies, Public Sector Undertakings. (Max. Marks: 10) >= 8 projects (10 marks) >= 5 and < 8 projects (5 marks) >= 3 and < 5 projects (2 marks) The projects shall not include IT implementation / audit / taxation projects. The Consultant shall submit certificates for projects from the engaging government agency / client to prove technical capacity, which provide details of project description, project timelines, current status of implementation, approximate project value and role of consultant. In case the project is confidential and / or the client name / client certificate cannot be provided, then a self-certification by MD/CEO of the firm / chartered account can be provided.
8	2. Detailed Evaluation Criteria for the firm: 2B.Detailed Project Example of Indian	Three detailed case studies on work done in last 5 years with public sector transportation agencies in India (Roads, Rail, Ports, Shipping, Airports) covering long term strategy design, identification of ancillary business opportunities	Three detailed case studies on work done in last 5 years with consultancy fee greater than 2.5 crore with public sector transportation agencies in India (2 nos.) and USD 1 Million for International Projects (1 no.) for Transportation Infrastructure Sector (Roads, Rail, Ports,

	Transportation Infrastructure Experience	<p>The case study shall be evaluated basis the following criteria: Size and scale of the problem Role of consultant Impact achieved</p> <p>The project shall not be related to IT implementation / audit / taxation.</p>	<p>Shipping, Airports, Urban Transportation, Logistics) covering long term strategy design, project management/implementation roadmap, operation improvement/process redesign/ concession structure/partnership model design Strategic Option Studies, Sector Studies, Intelligent Transport Systems. (Max. Marks: 10) Case studies shall be evaluated basis the following criteria: Size and scale of the problem- 5marks Role of consultant – 3 marks Impact achieved- 2 marks</p> <p>The project shall not be related to IT implementation / audit / taxation.</p>
9	<p>2. Detailed Evaluation Criteria for the firm:</p> <p>2C. Detailed Project Example of Indian Transportation Infrastructure Experience</p>	<p>Three detailed case studies on work done in last 5 years with public transportation agencies in India in Road sector covering Project monitoring, organization re-design</p> <p>The case study shall be evaluated basis the following criteria: Size and scale of the problem Role of consultant Impact achieved</p> <p>The project shall not be related to IT implementation / audit / taxation.</p>	<p>Three detailed case studies on work done in last 5 years with consultancy fee greater than 2.5 crore with public sector transportation agencies in India (2 nos.) and USD 1 Million for International Projects (1 no.) in Roads & Highway sector covering long term strategy design, project management/implementation roadmap, operation improvement/process redesign/ concession structure/partnership model design, Strategic Option Studies, Sector Studies, Intelligent Transport Systems. (Max. Marks: 10) Case studies shall be evaluated basis the following criteria: Size and scale of the problem- 5marks Role of consultant – 3 marks Impact achieved- 2 marks</p> <p>The project shall not be related to IT implementation / audit / taxation.</p>

10	2. Detailed Evaluation Criteria for the firm: 3 Quality of Approach and Methodology	Quality of the approach and methodology submitted as part of the technical bid including understanding of context / objective, proposed methodology and proposed work plan. Understanding of context / objective – 5 marks Proposed methodology – 25 marks Work plan – 5 marks	Quality of the approach and methodology submitted as part of the technical bid including understanding of context / objective, proposed methodology and proposed work plan. (Max. Marks: 15) Understanding of context / objective – 5 marks Proposed methodology – 5 marks Work plan – 5 marks																																										
11	4. Quality and competence of key staff for the assignment Para 12.2 of Data Sheet)	General qualifications and adequacy for the assignment, as per the detailed criteria provided. Expert Team Project Director (10 marks) Transportation Infrastructure Expert (5 marks) Organization Design Expert (5 marks) Project Team – On ground team Project Manager (5 marks) Project Associate – 1 (2.5 marks) Project Associate – 2 (2.5 marks)	General qualifications and adequacy for the assignment, as per the detailed criteria provided. (Max. Marks: 40) Expert Team Project Director (15marks) Transportation Infrastructure Expert (6 marks) Organization Design Expert (6 marks) Project Team – On ground team Project Manager (6 marks) Project Associate – 1 (3.5 marks) Project Associate – 2 (3.5 marks)																																										
12	3. Qualification and Competence of the Key Staff for adequacy of the Assignment. (Para 12.2 of Data Sheet)	Overall marks for CVs of Key Personnel and Sub-Key Personnel <table border="1" data-bbox="577 981 1379 1262"> <thead> <tr> <th>S.No.</th> <th>Personnel</th> <th>Score breakup (total 30)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Project Director</td> <td>10</td> </tr> <tr> <td>2</td> <td>Transportation Infrastructure Expert</td> <td>5</td> </tr> <tr> <td>3</td> <td>Organization Design Expert</td> <td>5</td> </tr> <tr> <td>4</td> <td>Project Manager</td> <td>5</td> </tr> <tr> <td>5</td> <td>Project Associates – 1</td> <td>2.5</td> </tr> <tr> <td>6</td> <td>Project Associates – 2</td> <td>2.5</td> </tr> </tbody> </table>	S.No.	Personnel	Score breakup (total 30)	1	Project Director	10	2	Transportation Infrastructure Expert	5	3	Organization Design Expert	5	4	Project Manager	5	5	Project Associates – 1	2.5	6	Project Associates – 2	2.5	Overall marks for CVs of Key Personnel and Sub-Key Personnel <table border="1" data-bbox="1402 981 2181 1262"> <thead> <tr> <th>S.No.</th> <th>Personnel</th> <th>Score breakup (total 40)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Project Director</td> <td>15</td> </tr> <tr> <td>2</td> <td>Transportation Infrastructure Expert</td> <td>6</td> </tr> <tr> <td>3</td> <td>Organization Design Expert</td> <td>6</td> </tr> <tr> <td>4</td> <td>Project Manager</td> <td>6</td> </tr> <tr> <td>5</td> <td>Project Associates – 1</td> <td>3.5</td> </tr> <tr> <td>6</td> <td>Project Associates – 2</td> <td>3.5</td> </tr> </tbody> </table>	S.No.	Personnel	Score breakup (total 40)	1	Project Director	15	2	Transportation Infrastructure Expert	6	3	Organization Design Expert	6	4	Project Manager	6	5	Project Associates – 1	3.5	6	Project Associates – 2	3.5
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13	<u>Detailed Evaluation Criteria for the CVs of Key Personnel and Sub-Key Personnel</u> 2. Transportation Infrastructure Expert (part of Expert Team)	Sr. No.	Description	Max. Points	Sr. No.	Description	Max. Points
		I	General Qualification	30	I	General Qualification	25
		i)	Masters Degree in Business Administration from a reputed and recognized university or institution	15	i)	Masters Degree in Business Administration Traffic Engineering /Transportation Engineering / Transportation Planning from a reputed and recognized university or institution	10
		ii)	Bachelors Degree in Engineering from a reputed and recognized university or institution	15	ii)	Bachelors Degree in Engineering from a reputed and recognized university or institution	15
		II	Relevant Experience & Adequacy for the Project	70	II	Relevant Experience & Adequacy for the Project	70
		(a)	Total Professional Experience	20	(a)	Total Professional Experience	20
			<7 years	0		<7 years	0
			7 years	11		7 years	15
			For each additional year of experience up to 3 additional years	3 marks per year		For each additional year of experience up to 5 additional years	1marks per year
		(b)	Experience in projects in Roads / Highways sector related to operations improvement / process improvement / growth strategy / technology deployment / implementation planning / project monitoring / organization design.	25	(b)	Experience in projects in Roads / Highways sector related to operations improvement / process improvement / growth strategy / technology deployment / implementation planning / project monitoring / organization design.	25
			<4 projects	0		<4 projects	0
			4 projects	10		4 projects	19

			For each additional project above 4 (up to a maximum of 6 additional projects)	2.5 marks per project			For each additional project above 4 (up to a maximum of 3 additional projects)	2 marks per project	
		(c)	Experience in projects in Transportation Infrastructure Sector (Roads/Highways, Railways, Airports, Ports, and Logistics) related to project monitoring / organization design / growth strategy.		25		(c)	Experience in projects in Transportation Infrastructure Sector (Roads/Highways, Railways, Airports, Ports, and Logistics) related to project monitoring / organization design / growth strategy.	25
			1 project	10			1 project	19	
			2 projects	15			2 projects	23	
			3 or more projects	25			3 or more projects	25	
		III	Employment with the firm		5		III	Employment with the firm	5
			Less than 2 Years	0			< 1 year	0	
			More than 2 Years	5			1-2 years	2	
			Total		100		More than 2 Years	5	
							Total		100
14	<u>Detailed Evaluation Criteria for the CVs of Key Personnel and Sub-Key Personnel</u> <u>3.Organization Design Expert (part of Expert Team)</u>	Sr. No.	Description		Max. Points	Sr. No.	Description		Max. Points
		I	General Qualification		25	I	General Qualification		25
		i)	Masters Degree in Business Administration from a reputed and recognized university or institution		15	i)	Masters Degree in Business Administration from a reputed and recognized university or institution		10
		ii)	Bachelors Degree in Engineering / Science / Commerce from a reputed and recognized university or institution		10				

		II	Relevant Experience & Adequacy for the Project	70			ii)	Bachelors Degree in Engineering / Science / Commerce from a reputed and recognized university or institution	15
		(a)	Total Professional Experience	10			II	Relevant Experience & Adequacy for the Project	70
			<7 years	0			(a)	Total Professional Experience	20
			7 years	7				<7 years	0
			For each additional year of experience up to 3 additional years	1 mark per year				7 years	15
		(b)	Experience in projects in organization design / organization restructuring / work-force planning / training / capability development	30				For each additional year of experience up to 5 additional years	1 mark per year
			<2 projects	0			(b)	Experience in projects in organization design / organization restructuring / work-force planning / training / capability development	25
			2 projects	15				<2 projects	0
			For each additional project above 2 (up to a maximum of 3 additional projects)	5 marks per project				2 projects	19
		(c)	Experience in projects in Roads / Highways sector related to operations improvement / process improvement / growth strategy / technology deployment / implementation planning / project monitoring / organization design	30				For each additional project above 2 (up to a maximum of 3 additional projects)	2 marks per project

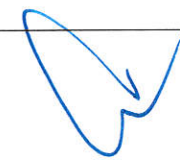
	<2 projects	0	
	2 projects	15	
	For each additional project above 2 (up to a maximum of 3 additional projects)	5 marks per project	
III	Employment with the firm		5
	Less than 2 Years	0	
	More than 2 Years	5	
	Total		100

(c)	Experience in projects in Roads / Highways sector related to operations improvement / process improvement / growth strategy / technology deployment / implementation planning / project monitoring / organization design		25
	<2 projects	0	
	2 projects	19	
	For each additional project above 2 (up to a maximum of 3 additional projects)	2 marks per project	
III	Employment with the firm		5
	< 1 year	0	
	1-2 years	2	
	More than 2 Years	5	
	Total		100

15	<u>Detailed Evaluation Criteria for the CVs of Key Personnel and Sub-Key Personnel</u> 4. Project Manager (part of Project / On-ground Team)	Sr. No.	Description	Max. Points	Sr. No.	Description	Max. Points
		I	General Qualification	30	I	General Qualification	25
		i)	Masters Degree in Infrastructure or in Business Administration from a reputed and recognized university or institution	15	i)	Masters Degree in Infrastructure or in Business Administration from a reputed and recognized university or institution	10
		ii)	Bachelors Degree in Civil Engineering from a reputed and recognized university or institution	15	ii)	Bachelors Degree in Civil Engineering from a reputed and recognized university or institution	15
		II	Relevant Experience & Adequacy for the Project	70	II	Relevant Experience & Adequacy for the Project	70
		(a)	Total Professional Experience	10	(a)	Total Professional Experience	20
			<10 years	0		<7years	0
			10 years	7		7 years	15
			For each additional year of experience up to 3 additional years	1 mark per year		For each additional year of experience up to 5 additional years	1 mark per year
		(b)	Experience in projects related to providing technical assistance in the Roads / Highways sector including developing financial model, financial appraisal, bid evaluation and finalization of concession agreements	20	(b)	Experience in projects related to providing technical assistance in the Roads / Highways sector including developing financial model, financial appraisal, bid evaluation and finalization of concession agreements	25

			<2 projects	0			<2 projects	0	
			2 projects	8			2 projects	19	
			For each additional project above 2 (up to a maximum of 3 additional projects)	4 marks per project			For each additional project above 2 (up to a maximum of 3 additional projects)	2 marks per project	
		(b)	Experience in projects related to techno-commercial feasibility assessment, risk assessment and mitigation measures, and project structuring		20		(c)	Experience in projects related to techno-commercial feasibility assessment, risk assessment and mitigation measures, and project structuring	20
			<2 projects	0			<2 projects	0	
			2 projects	8			2 projects	15	
			For each additional project above 2 (up to a maximum of 3 additional projects)	4 marks per project			For each additional project above 2 (up to a maximum of 4 additional projects)	1.25 marks per project	
		(c)	Experience in projects related to Project Management Consultancy (PMC) including resource mobilization, budgeting and monitoring of deliverables		20		(d)	Experience in projects related to Project Management Consultancy (PMC) including resource mobilization, budgeting and monitoring of deliverables	5

		<table border="1"> <tr> <td><2 projects</td> <td>0</td> <td></td> </tr> <tr> <td>2 projects</td> <td>8</td> <td></td> </tr> <tr> <td>For each additional project above 2 (up to a maximum of 3 additional)</td> <td>4 marks per project</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td>100</td> </tr> </table>	<2 projects	0		2 projects	8		For each additional project above 2 (up to a maximum of 3 additional)	4 marks per project		Total		100	<table border="1"> <tr> <td><2 projects</td> <td>0</td> <td></td> </tr> <tr> <td>2 projects</td> <td>4</td> <td></td> </tr> <tr> <td>For each additional project above 2 (up to a maximum of 1 additional project)</td> <td>1 marks per project</td> <td></td> </tr> <tr> <td colspan="2">III Employment with the firm</td> <td>5</td> </tr> <tr> <td>< 1 year</td> <td>0</td> <td></td> </tr> <tr> <td>1-2 years</td> <td>2</td> <td></td> </tr> <tr> <td>More than 2</td> <td>5</td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td>100</td> </tr> </table>	<2 projects	0		2 projects	4		For each additional project above 2 (up to a maximum of 1 additional project)	1 marks per project		III Employment with the firm		5	< 1 year	0		1-2 years	2		More than 2	5		Total		100
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16	Detailed Evaluation Criteria for the CVs of Key Personnel Profiles of Project Director & Project Associates (2 nos.)	III. Employment with Firm Less than 2 Years- 0 More than 2 Years- 5 Marks	III. Employment with Firm < 1 Year- 0 1-2 Years- 2 Marks > 2 Years- 5 Marks																																				
17	Phase-I Clause 4 a. of ToR Training and capability development policy for Technical officers	a. Evaluate capabilities required by technical officers of NHIDCL (various departments and cadres) in view of the current and planned workload of NHIDCL. Also, benchmark skills and capabilities that are developed by other similar organizations involved in project and contract management.	a. Evaluate capabilities required by technical officers of NHIDCL (various departments and cadres) in view of the current and planned workload of NHIDCL. Also, benchmark skills and capabilities that are developed by other similar organizations worldwide involved in project and contract management.																																				



18	Clause 6.3 (b) Mode of Billing and Payment -Phase-I	Sr. No.	Deliverables	Payment	Sr. No.	Deliverables	Payment
		1	Inception Report Approval Report depicting the methodology, variances if any, timelines and work plan for the assignment	5%	1	Inception Report Approval Report depicting the methodology, variances if any, timelines and work plan for the assignment	5%
		2	Report 2: Current strength and capabilities of NHIDCL Transport infrastructure in India Map of key processes at NHIDCL Prioritization framework for identifying new opportunities	-	2	Report 2: Current strength and capabilities of NHIDCL Transport infrastructure in India Map of key processes at NHIDCL Prioritization framework for identifying new opportunities	5%
		3	Report 3: List of prioritized opportunities Process benchmark PMC setup, status update on PMIS training and reviews Technology framework	10%	3	Report 3: List of prioritized opportunities Process benchmark PMC setup, status update on PMIS training and reviews Technology framework	5%
		4	Report 4: i. First cut business plan for NHIDCL including current and prioritized businesses ii. First cut organization chart for NHIDCL (immediate, 3-5 years) iii. Draft formula for estimating manpower requirement iv. First cut Manpower plan including for new roles needed v. Draft talent acquisition plan and recruitment rules	10%	4	Report 4: i. First cut business plan for NHIDCL including current and prioritized businesses ii. First cut organization chart for NHIDCL (immediate, 3-5 years) iii. Draft formula for estimating manpower requirement iv. First cut Manpower plan including for new roles needed v. Draft talent acquisition plan and recruitment rules	10%
		5	Report 5: i. Draft technology roadmap ii. Draft capability roadmap	10%	5	Report 5: i. Draft technology roadmap ii. Draft capability roadmap	10%
		6.	Final Report Approval i. Final summary status of transformational	15%	6.	Final Report Approval i. Final summary status of transformational	15%

		reforms across NHIDCL at the end of 12 months ii. Final staffing guidelines and recruitment rules iii. Final training policy and orientation program iv. Final plan for business development and diversification v. Final plan for promotion of technological development vi. Final dashboards / templates / guidelines for NHIDCL to drive Project Monitoring through PMC			reforms across NHIDCL at the end of 12 months ii. Final staffing guidelines and recruitment rules iii. Final training policy and orientation program iv. Final plan for business development and diversification v. Final plan for promotion of technological development vi. Final dashboards / templates / guidelines for NHIDCL to drive Project Monitoring through PMC																																												
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			be available in NHIDCL Office during office working hours except for the period they are on tour specifically for this assignment, with the approval of Nodal Officer of NHIDCL.
20	Form E-2 Heading	FIRM'S REFERENCES Relevant Services carried out in the Last Ten Years Which Best Illustrate Qualifications	FIRM'S REFERENCES Relevant Services carried out in the Last Five Years Which Best Illustrate Qualifications
21	New Clause	Not Existing	Format of MoU for reference (As per Annexure-I)



**Anup Purkayastha
General Manager (HR)**

Format of MEMORANDUM OF UNDERSTANDING (MOU)

This MEMORANDUM OF UNDERSTANDING (hereinafter referred to as the "MOU") is made at on this Day of

BETWEEN

M/s., a Company incorporated under the, (Companies Address)

....OF THE FIRST PARTY

AND

M/s., a Company incorporated under the, (Companies Address)

....OF THE SECOND PARTY

The above mentioned Parties are collectively referred to as the "Parties" and individually referred to as "the Party" or "the Member".

WHEREAS:

- (A) National Highways and Infrastructure Development Corporation Limited. (NHIDCL), Ministry of Road Transport and Highways), Government of India ("hereinafter referred to as the Client") has issued a Request for Proposal ("RFP") for the Project title "Institutional Strengthening of NHIDCL".
- (B) In consideration thereof, the Parties have agreed to form a joint venture by for the purpose of submitting the Proposal for "Institutional Strengthening of NHIDCL" (hereinafter referred to as "the Project").
- (C) Pursuant to the mandatory condition of the Request for Proposal, the Parties are required to submit a Memorandum of Understanding with the Proposal. In view of which the Parties intend to record this Memorandum of Understanding which shall reflect brief terms of their joint venture.
- (D) In event where the abovementioned project is awarded to the Parties, the Parties agree to execute a detailed Agreement of joint venture.

NOW THEREFORE, in consideration of mutual promises and understanding herein contained, the parties hereto agree to the following:

Article 1 – Joint Venture

- 1.1 The Parties have mutually agreed that shall be the Lead Association Member for the project and accordingly, is given necessary authority for signing the proposal for the project. Also, to represent the joint venture, hold discussion, provide information and respond to queries on matters concerned with the RFP

document in consultation with, and keep informed of the developments.

- 1.2shall act as the Lead Member who shall enter into the contract with the client on behalf of the joint venture, if the projects is obtained by the Association.

Article 2 – Liability of Association to the Client

- 2.1 For the purpose of this Project, Parties shall be jointly and severally be liable to the Client for performing the services and obligations mentioned under the RFP.

Article 3 – Liability of Joint Venture Members between themselves

- 3.1 As between the Parties, each Party is solely liable for, and shall indemnify and hold harmless the other party from any such damages, injuries, expenses, costs, claims, proceedings and losses arises as a result of its negligence, willful misconduct or breach of obligations under the Contract.

Article 4 – Delineation of duties/responsibility and Scope of Work

- 4.1 The scope of Services to be undertaken by each Party for the project shall be decided by after mutual discussion. However, the total work to be executed by will be limited to a minimum of as decided by For this purpose the rates for various activities as quoted by shall be valid. The payment to shall be released on back to back basis after receipt of payment from client.
- 4.2 None of the Parties shall subcontract, assign, transfer or otherwise make any other disposal of the whole or part of the services or of its liabilities under this MOU to others without first obtaining the consent of the other Party. This shall not apply to work being given to Associates or field works.
- 4.3 The Parties hereby authorize, as the Authorized Representative of the Association and empowers him to sign the proposal of the project on behalf of the Association and to do all the such acts/deeds as he may deem necessary for the achievement of the purposes of this MOU.

Article 5 – Duration of the MOU

- 5.1 This MOU shall come into force immediately after it has been signed by the parties. It shall continue to have full force and effect and shall automatically terminate:
 - a. If the Association is not successful in bidding process
 - b. If one of the Parties decide not to submit the proposal. The party, which decides not to submit the proposal will not directly submit a separate proposal alone or with a third party/person. The other party shall be free to submit a separate proposal.
 - c. If the parties jointly decide not to submit the proposal
 - d. If the Client cancels the Project.

Article 6 – Modification/Supplemental Agreement

- 6.1 Modification of the terms and conditions of this MOU, may only be made in writing between the Parties, however each Party shall give due consideration to any proposals for modification made by the other Party.
- 6.2 If this Association is selected, and subsequently has been awarded the project the Parties of this MOU agree to enter in to a fresh and detailed understanding of the project vide a detailed Agreement for Association, wherein the distribution of scope/fee/mobilization of resources shall be laid out in detail, along with any other understanding that the Parties may develop mutually.

Article 7 – Termination

Each Party shall have the right to terminate the Association upon 30 days' written notice to the other party and upon termination, shall be paid all dues and discharged and relieved of all liabilities by upon receiving the payment from Client for the respective completed milestone. Further, if a particular milestone has not been accomplished, however, substantial efforts have been made with respect to the Assignment, shall be entitled to effort fees decided by in consultation with in addition to the fees billed and paid. This shall be paid back to back by after receiving the payment for Client for the corresponding milestone.

Article 8 – Jurisdiction

In the event of any dispute or difference whatsoever arising between and in connection with the engagement stipulated herein, the same shall be governed by the laws of India and the courts at Delhi shall have the exclusive jurisdiction.

IN WITNESS WHEREOF, duly authorized representatives of the parties have executed this MOU as of date and year first written above.

SIGNED SEALED AND DELIEVERED

For and on behalf of

For and on behalf of

Signature

Signature

